



### Summer Application

P.O. Box 22834  
Knoxville, TN 37933-0834  
Kara Wylie Director: (865) 406-9285  
Alex Huth Executive Director: (865) 640-3109  
Located at Farragut Primary School

**Please complete all information in full. Incomplete applications will not be accepted. You may NOT write "Same as Above"**

### Child's Information

First Name	Middle Name	Last Name
Nickname	Home Phone Number	Birthday
Home Address	City	State
Zip	Grade for upcoming school year	

### Mother's Information

First Name	Middle Name	Last Name
Home Phone Number	Cell Phone Number	Email
Home Address		
City	State	Zip
Employer	Work Phone	Usual Work Hours/Position
Work Address		

### Father's Information

First Name	Middle Name	Last Name
Home Phone Number	Cell Phone Number	Email
Home Address		
City	State	Zip
Employer	Work Phone	Usual Work Hours/ Position
Work Address		

## Doctor's Information

Child's Physician	Address	Phone Number	Preferred Hospital
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## Medical Information

Are all of your child's Immunizations up-to-date? Y / N	Does your child have any food allergies? Y / N If yes, please, list.	Does your child have any other allergies? Y / N If yes, please, list.
Did you complete a sunscreen form? Bring sunscreen, if yes. Y / N  If no, KidTime <b>CANNOT</b> put any on your child without this form.  If no, please initial. _____	Is your child currently under a doctor's care? Y / N If Yes, please explain.	Is your child currently on any medication? Y / N If yes, will KidTime be administering meds to your child? Y / N If yes, please, list. (Please, see director for form)
Is your child allergic to any animals or insects? Y / N If yes, please explain.	Any other medical information KidTime should be aware of? Y / N If yes, please explain.	Are there any activities that your child should be restricted from for any reason?

## Emergency Contact **Other than Parents**

Name	Address	Relationship
Home Number	Work Number/ Address	Cell Number

- **If** parents are divorced, what are the custody arrangements? Legal papers must be given to KidTime, if a parent is not allowed to pick up \_\_\_\_\_
- **If** custody restrictions are involved, please include a copy of a court order.
  - o Any Custody Restrictions? Yes \_\_\_ No \_\_\_
- I give KidTime Inc., and its staff permission to photograph my child and to use such photographs for the purposes of the daycare. \_\_\_\_\_ Initials
- **In** the event that I cannot be reached in an emergency, I hereby give my permission to the program director or designee to gain emergency medical services including transportation and physician.  
\_\_\_\_\_ Initials

I certify that the above information is correct.

**Parent Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

## Summer Camp Requirements

- Camp hours are 7am-6pm. Scheduled activities usually start at 9am.
- KIDTIME WILL BE CLOSED MAY 25<sup>th</sup> and JULY 3<sup>rd</sup> for federal holidays, AND JULY 27<sup>th</sup>-AUG 7<sup>th</sup> for school maintenance before school starts on August 5<sup>th</sup>.
- Each camp week balance is due **BEFORE THE FIELD TRIP**, including all field trip fees.
- **Enrollment/ Registration Fees are \$40 per child, and are NON-REFUNDABLE.**
  - Weekly Prices INCLUDE field trip fees, Daily Prices DO NOT.
- Tennis shoes & field trip shirts MUST be worn on ALL field trips, unless posted otherwise.
- If your field trip shirt is forgotten and KidTime supplies you with another one, you will be charged for an extra shirt. **(\$12 each)**
- Children are not allowed to bring items such as cameras or money on field trips, unless posted otherwise. If they are allowed, KidTime is not responsible for lost, stolen, or broken items.
- Please, supply a water bottle for your child to take to the playground.
- Lunch is required everyday (including drink). On most field trips, lunch will be provided, please, check parent board at welcome table for more information.
- Parents must fill out a sunscreen form and PROVIDE the sunscreen, before KidTime can put any on your child. (Sunscreen is applied daily)
- **In order to change your summer schedule, you must give a one-week written notice.** Please, keep in mind that all field trips and activities are planned and paid for in advance. If you sign up for one of these days, we need ample notice or you will be charged.
- Children are allowed to bring things from home, but please, make sure it will fit in your child's basket. KidTime is NOT responsible for lost, stolen, or broken items.
- Parents are welcomed and encouraged to chaperone any and all field trips. If a parent chaperones a trip, there will be a reduced fee for entry. The fee will be determined by the cost of admission. If you wish to attend, but do not wish to chaperone the trip, you will need admission at the location of the trip.
- A permission slip for each field trip must be signed each week before your child can attend the trip.
- The time we will be leaving for each field trip will be posted on each permission slip and our announcement board. You must be present 15 minutes before the time posted to make sure your child is not left behind.
- If you would like to sign up for daily attendance, please, check only the days your child will attend. You will be charged for all days signed up for; **even if your child is absent.**
- **Daily rates: \$45 per day and an additional field trip fee on the day of any trip or extra activity.** Weekly rates are provided on the sign up sheet and include all fees.

I, \_\_\_\_\_ parent of \_\_\_\_\_, have fully read and understand all the summer requirements listed above. **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

\* **Child's T-shirt Size:** \_\_\_\_\_ (Sizes are available in youth S-XL and Adult S-XXL)

**Signature of staff accepting paperwork:** \_\_\_\_\_

**Questions asked by parent?** Y/N

**Child's Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# KidTime

## Administration of Sunscreen

**\*MUST BE COMPLETED YEARLY\***

The following is to be completed by a parent or legal guardian. No sunscreen of any kind will be given to your child until this information is completed and returned to the KidTime (KT) staff. If any changes occur, a new form must be completed and returned to KT. Only one form per sunscreen is used. A responsible adult must bring each child's sunscreen to school. Please do not send sunscreen by children. A parent signature is required before a student will be given sunscreen.

**NOTE: Sunscreen must be brought to school in an unopened original container.**

### TO BE COMPLETED BY PARENT:

Name of Student \_\_\_\_\_ Date of Birth \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

***I give permission for my child to be assisted in taking the sunscreen described below at KidTime by authorized persons.***

Date \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Emergency Contact (Name and Phone) \_\_\_\_\_

Name of Sunscreen \_\_\_\_\_

Unless told otherwise, sunscreen will be applied BEFORE we go outside. Would you like for us to apply it more often than this? Yes / No When? \_\_\_\_\_

Possible side effects and procedure to follow \_\_\_\_\_

Physician/ Nurse Practitioners Name (Print) \_\_\_\_\_

Address/ Phone \_\_\_\_\_

**(KidTime Staff Only)**

Completed form received on \_\_\_\_\_ Date \_\_\_\_\_ by \_\_\_\_\_ Signature \_\_\_\_\_

# Summer Sign Up Sheet

**Activity Fee ADDED TO DAILY RATE, ONLY if your child attends Wednesdays**

Camp/Field Trip- FT subject to change	Dates	Fees	Please check all days your child will be attending
<b>KT Summer Kick Off</b> Game Truck @ FPS Lunch: Pizza Party @ FPS	May 30-June 3 <b>KT CLOSED 5/30</b>	\$140 weekly or \$45 daily \$10 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
<b>Little Engineers</b> MUSE Lunch: Chic Fil A @ MUSE	June 6-10	\$170 weekly or \$45 daily \$15 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Mon. <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
<b>NASA Week</b> Laser Tag @ FPS Lunch: Picnic @ FPS	June 13-17	\$165 weekly or \$45 daily \$15 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Mon. <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
<b>Carnival Week</b> Main Event Lunch: @Main Event	June 20-24	\$170 weekly or \$45 daily \$20 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Mon. <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
<b>Show Your Spirit Week</b> Talent Show @ FPS Lunch: Moe's @ FPS	June 27-July 1	\$165 weekly or \$45 daily \$10 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Mon. <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
<b>Hollywood Stars</b> Regal Cinemas (Movie TBD) Lunch: O'Charleys @ FPS	July 4-July 8 <b>KT CLOSED 7/4</b>	\$145 weekly or \$45 daily \$15 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
<b>KT Summer Olympics</b> Field Day @ FPS Lunch: KT "Cookout" @ FPS	July 11-15	\$165 weekly or \$45 daily \$10 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Mon. <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
<b>Welcome to the Jungle</b> Zoo Knoxville Lunch: Sack Lunch @ Zoo	July 18-22	\$185 weekly or \$45 daily \$35 Activity	<input type="checkbox"/> Weekly or <input type="checkbox"/> Mon. <input type="checkbox"/> Tu. <input type="checkbox"/> Wed. <input type="checkbox"/> Th. <input type="checkbox"/> Fri.
	<b>REGISTRATION FEE</b> (Fee includes ONE t-shirt/ per child)		<input type="checkbox"/> \$40 per child

Registration Date: \_\_\_\_\_

Number of Camps Registered For: \_\_\_\_\_

Deposit and Registration Fee Received: Y N

Check#: \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_



P.O. Box 22834  
Knoxville, TN 37933  
865-740-1803

TRANSPORTATION AND PICK-UP AUTHORIZATION

I, \_\_\_\_\_ the legal guardian/parent of \_\_\_\_\_  
authorize the following person(s) to be permitted to pick-up or transport  
my child from the KidTime program.

NAME

TELEPHONE

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date